

## **Important Guidelines for Preschool Teachers**

### **Come Observe!**

Especially if you have never taught the 2-5's before, we encourage you to come up and observe our classes in progress. This is a great way to see what preschoolers are like and what each of the different volunteer opportunities involves. Contact Gio Lynch about scheduling a visit.

### **Choosing Months to Teach**

Please be careful to choose months in which you will be available all Sundays. We understand there may be times when this is not possible, but it is extremely important for continuity's sake to try to keep the same teachers in place all month. Structure and repetition is important to preschoolers.

### **Finding a Substitute**

- The Children's Ministry Administrator and the Deacon of Children's Ministry are available to help you find a substitute.
- It is important that you choose someone who has taught in the preschool department before.
- Often times, you can get someone assigned a different month to switch a week with you. (They teach a week for you and you teach a week for them).
- Please let the rest of the team know who your substitute is. It may affect their preparations.
- Please do NOT use the unofficially CHBC Google Group to find subs!! This is an important part of our Child Protection Policy. There is a special Google Group expressly for the purpose of Children's Ministry. If you would like access, the Children's Ministry Administrator would be happy to give you access.

### **Preparing to Teach**

- Read through your first week's curriculum before Sunday. There are sometimes things that you need to get ready and Sunday morning may be too late to get them done adequately. There may be questions you need to ask someone else regarding content, activity or supplies.
- Pray during the week for your teaching and the children's learning during the session.
- It is also extremely important that you pray as a group before the session.
- Feel free to contact Jennilee Miller or Gio Lynch with your questions.

## **OPPORTUNITIES TO SERVE**

### **Two Year Olds**

#### **2's Sunday School**

**SERVE:** As one of four teachers for one year. The four teachers teach as teams of two, splitting up the year's worth of teaching among the two teams. This system helps prevent burn-out and has built-in substitute teachers, when needed.

**TEACH:** The Sunday School hour includes a brief time of teaching using a very short version of Teach, Take & Tell.

#### **2's Sunday Morning Service**

**SERVE:** Once a month.

**TEACH:** The worship hour time is devoted solely to play time.

#### **2's Sunday Evening Service**

**SERVE:** Once a month.

**TEACH:** The evening service time is devoted solely to play time.

### **Three Year Olds**

#### **3's Sunday School**

**SERVE:** As one of four teachers for one year. The four teachers teach as teams of two, splitting up the year's worth of teaching among the two teams. This system helps prevent burn-out and has built-in substitute teachers, when needed.

**TEACH:** The Sunday School hour includes teaching time using Teach, Take & Tell.

#### **3's Sunday Morning Service**

**SERVE:** For two, non-consecutive months (such as May and October, but not May and June). This is so that volunteers do not miss too much of their own "spiritual feeding."

**TEACH:** The worship hour time is a continuation of Teach, Take & Tell.

#### **3's Sunday Evening Service**

**SERVE:** Once a month.

**TEACH:** The evening service time is devoted solely to play time.

## **Four/Five Year Olds**

### **4/5's Sunday School**

**SERVE:** As one of four teachers for one year. The four teachers teach as teams of two, splitting up the year's worth of teaching among the two teams. This system helps prevent burn-out and has built-in substitute teachers, when needed.

**TEACH:** The Sunday School hour includes teaching time using Big Questions & Answers for little people.

### **4/5's Sunday Morning Service**

**SERVE:** For two, non-consecutive months (such as May and October, but not May and June). This is so that volunteers do not miss too much of their own "spiritual feeding."

**TEACH:** The worship hour time is a continuation of Big Questions & Answers for little people.

### **4/5's Sunday Evening Service**

**SERVE:** Once a month.

**TEACH:** The evening service time is devoted solely to play time.